



# SES COLLEGE SREEKANDAPURAM

(Accredited by NAAC with 'B' Grade) Affiliated to Kannur University



## Criterion 5- Student Support and Progression

### 5.1 Student Support

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**



NOTICE.

The meeting of Anti-ragging committee will be held on 11/11/21 at 2.30 pm in Principals' cabin. All are requested to be present.

Agenda :-


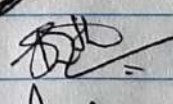

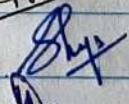
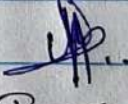
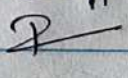
- ① Measures to monitor and prevent ragging in the campus.
- ② Revised procedure for students to file online Anti-ragging affidavits.
- ③ Any other topics related.

plca: Sreekandapuram.

Date: 10/11/21.

Conv. Sub.  
 Jerry Jacob.  
 (Convener AKI)

Members-

1. Dr. Sreekumar N.M. 
  2. Dr. Sumitha Joseph. 
  3. Smt. Murali Thomas. 
  4. Smt. Shyona Janardhanan. 
  5. Smt. Shaberni Balen. 
  6. Sri Preju K. Paul. 
7. 7



# ANTI-RAGGING COMMITTEE (ARC) MINUTES OF MEETING.

Date of the meeting : 11/11/21.

Time : 11.45 am.

Venue : Principal's Cabin.

The first ARC meeting for the academic year 2021-22 was held on under the chairmanship of the Principal.

Agenda : - ① Measures to monitor and prevent ragging in the campus.

② Revised procedure for students to file online anti-ragging applications

③ Any other topics with the permission of Principal

Members Present:-

1. Dr. Sreekumar N.M
2. Anamol Thomas
3. Shyna Janardhanan
4. Shabana Baki
5. Preju K. Paul

Decisions:-

- ① Decided to conduct a webinar on 'Anti-ragging awareness' for the first year students through google meet on 13/11/21 at 10 am.
- ② Decided to give an awareness talk on 'Anti-ragging' for all the senior students on 15/11/21 at 10.0 am.
- ③ It has been decided to conduct a poster making (off-line) hand making competition on 'Say no to ragging' on 12/11/21 at 1.0 pm. The posters will be exhibited on Monday (15/11/21) to give them an awareness about anti-ragging. The result will be officially



on the same day.

④ Dr. Suresh Joseph is selected as the convenor of Anti-ragging committee in the absence of Smt. Jissy Jacob - present convenor.

⑤ Decided to file the online affidavit forms filled by the students.

⑥ Decided to update the Anti-ragging undertaking form from 2022-23 onwards.

Sundh.

Prin



**INTERNAL COMPLAINT  
COMMITTEE**

NOTICE

No. 7.

There will be an online meeting of Interest Committee on 16/7/21 at 10.00am, (Google meet). All are requested to be present.

Agenda:

- ① The plans of action for the academic year 2021-22.
- ② Any other topic with the permission of the chair.

Place: Sakunthapuram.

Date: 15/7/21.

Convenor  
 Jessy Jacob  
 (Convenor, ICC)

Chair

Members:-

1. Dr. Reena Sebastian. Reena
2. Dr. Sreedhara N.M.
3. Dr. Sanitha Joseph. Sanitha
4. Dr. Seena P.P. Seena
5. Shi. Piyu K. Paul. Piyu
6. Smt. Shyba Jacob Mathan. Shyba
7. Dr. Somya Maria Jacob. Somya
8. Dr. Lily Lathief.



# INTERNAL COMPLAINT COMMITTEE MINUTES OF MEETING.

The Online meeting of Internal Complaint Committee was held on 16/7/21 at 10.0 am.

## Agenda:

- ① The plan of action for the Academic year 2021-22.
- ② Any other topic with the permission of the chair.

## Decisions:-

Minutes of previous meeting were read and confirmed.

It is decided to conduct awareness programmes for all.

Decided to organize programmes like essay competition, poster making competition etc. for the students.

All members except Dr. Lily Dethup were present in the meeting.

The meeting concluded by 10.45 am.

Contd.  
16/7/21.

*[Signature]*

1. Dr. Reena Sebastian, *Reena*
2. Shyna Janardhanan, *Shyna*
3. Seena. P.P, *Seena*
4. Prejin K. Paul, *P*
- 5



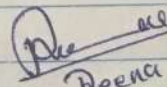
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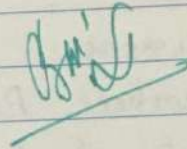
There will be a meeting of Internal  
complaint committee on 07/02/2022 at 11:30 AM  
at principal's cabin.

Agenda: 1) Complaint regarding student strike  
2) Any other topic with the permission  
of the chair


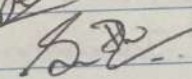


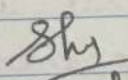

Place: Sreehindapuram

Date: 07/02/2022

  
Dr. Reena Sebastian  
(Convenor)  
I.C.C.



Members

1. Dr. Sreekumar NM 
2. Dr. Sunitha Joseph 
3. Smt. Seena PP 
4. Sri- Preju K Paul 
5. Smt- Shyner Janardhanan 
6. Smt. Soumya Marya Jacob 
7. Dr. Lilly Latheef



## INTERNAL COMPLAINT COMMITTEE MINUTES OF MEETING

The meeting of Internal Complaint Committee was held on 07/02/2022 at 11:45 AM at principal's cabin.

### Agenda

- 1) Complaint regarding student strike
- 2) Any other topic with the permission of the chair.

### Decisions

#### Members Present

1. Dr. Sreekanth N.M
2. Dr. Senthil S. S.
3. Dr. Suresh M. S.
4. Shyama Janardhan

*[Signatures]*

### Decisions

Students who were involved in the issue that happened in the college on 04/02/2022 were called to the principal's cabin and the committee made an enquiry.

Explanation was asked from the student who gave a complaint to the principal.

The committee discussed about the authenticity of the complaint.

The committee decided to convene a meeting on 16/02/2022 at principal's cabin regarding the complaint given by the students. The students were asked to report before the committee for the final decision.



NOTICE

There will be a meeting of Internal Complaint Committee on 16/02/2022 at 1:30 PM at Principal's Cabin.

Agenda:

1. Complaint regarding student strike.
2. Any other topic with the permission of chair.

Place: Sreekrandapuram

Date: 15/02/2022

~~Dr. Reena Sebastian~~  
Dr. Reena Sebastian  
(Convenor JCC)

*Dr. S.*

Members:

1. Dr. Sree Kumar N.M. *SK*
2. Dr. Sunitha Joseph *SD*
3. Smt. Seena P.P. *SP*
4. Sri. Pragas & Paul *P*
5. Smt. Shyna Tanardhanan *Shy*
6. Smt. Saumya Mariya Jacob *S*
7. Dr. Lilly Lathief



## INTERNAL COMPLAINT COMMITTEE MINUTES OF MEETING

The meeting of Internal Complaint Committee was held on 16/02/2022 at 1.45 PM at Principal's cabin.

Agenda:

- 1) Complaint regarding student strike
- 2) Any other topic with the permission of chair.

Decisions:

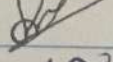
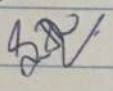
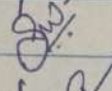
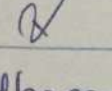
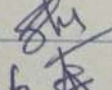
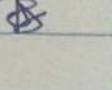
Minutes of previous meeting were read and confirmed.

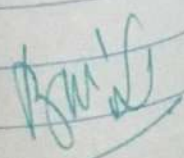
All the students who were involved in the issue were called to the principal's cabin.

The students who had given complaint to the Principal had withdrawn it. But the committee warned the students not to repeat these type of problems which entirely affected the discipline of the college. The committee gave a final warning that these type of issues will be reported to the parents and severe action will be taken against them.

Done  
16/02/2022

Members present

1. Dr. Suresh Kumar NM 
2. Dr. Sunitha M Joseph 
3. Dr. Seena P.P 
4. Sni. Preju K Paul 
5. Smt. Shyba Tanandhanan 
6. Dr. Samyir Mariyes Jacob 





**STUDENT GRIEVANCE  
REDRESSAL**



## NOTICE

There will be a meeting of student Grievance cell, on 16/07/21 at 3.30 PM at principal's cabin.

Agenda

Planning of the activities of the Grievance cell for the year 2021-22.

Breckenderpuram

15/7/2021

Dr. Reena Sebastian  
Convenor

1. Dr. Dominic Thomas
2. Sri. Preju & Paul
3. Smt. Purnya Prakash
4. Sri. Gopalakrishnan P R
5. Smt. Soumya Maria Jacob
6. Dr. Rajith P P

Members present

1. Dr. Dominic Thomas
2. Sri. Preju & Paul
3. Smt. Purnya Prakash
4. Sri. Gopalakrishnan P R
5. Smt. Soumya Maria Jacob
6. Dr. Rajith P P
7. Dr. Reena Sebastian

Decisions

Decided to convene meeting to solve the issues within 4 days on receiving grievance from students.



NOTICE

There will be a meeting of the students  
Grievance cell on 21/03/2022 at principals  
Cabin.

Dr. Reena Sebastian

Agenda

## 1. Review

1. Dr. Dominic Thomas
2. Sri. Preju K Paul
3. Smt. Punyar Prakash
4. Sri. Gopalakrishnan PR
5. Dr. Soumya Mariya Jacob
6. Dr. Rejith PP

Members Present

1. Dr. Dominic Thomas
2. Dr. Reena Sebastian
3. Sri. Preju K Paul
4. Dr. Rejith PP
5. Sri. Gopalakrishnan P R

Decisions

As no complaints are registered, the  
Committee supposed to wind up its activities  
for the year 2021-22.