

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.55	2016	28-3-2021

1.7 Date of Establishment of IQAC :

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR First submission of AQAR 03/07/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.12 Name of the Affiliating University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Improvement Infrastructural development	New library facilities , academic achievements , hostel facilities

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	2	Nil	1	Nil
UG	9	1	2	nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	11	1	3	Nil

Interdisciplinary	17	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	26	12	10	NIL	4

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	NIL	14	NIL	NIL	NIL	NIL	NIL	1	0	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	20	4
Presented	NIL	06	1
Resource Persons	NIL	03	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

POWER POINT PRESENTATION, SMART BOARD, SMART CLASSROOM, PEER TEACHING.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
ECONOMICS	24	4.2	29.1	8.34	--	42
ENGLISH	28	7.1	71.4	--	--	78.5
BBA	20	--	50	15	5	70
B.COM	34	9	28	15	--	52
CHEMISTRY	22	40.9	45.45	--	--	86
MATHS	22	32	31.81	18	--	82
PHYSICS	26	42	35	4	--	80.77
M.C.J	15	--	26	66	--	93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Providing facilities, supports , periodical analysis of results, collecting feedback and taking corrective measures.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	1
HRD programmes	NIL
Orientation programmes	2
Faculty exchange programme	1
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	4
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	2	NIL	2
Technical Staff	1	1	NIL	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

As part of Faculty Development Programme IQAC has taken steps for sending teachers for PhD Research programmes. Currently three teachers are deputed for research programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	1	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	1	14
Sponsoring agencies	--	----	--	College governing body	College governing body and college union

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number	year
National	Applied	NIL	
	Granted	NIL	
International	Applied	NIL	
	Granted	NIL	
Commercialised	Applied	NIL	
	Granted	NIL	

3.17 No. of research awards/ recognition received by faculty and research fellows

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Home for Homeless
- Sponsoring two PG students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	91057m2	--	-	91057m2
Class rooms	25	6	own	31
Laboratories	5	1	own	6
Seminar Halls	1	--	--	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	103	10	own	113
Value of the equipment purchased during the year (Rs. in Lakhs)	300000			
Others				

4.2 Computerization of administration and library

Fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12727	17.5lakhs	4126	10.5 lakhs	16853	28 lakhs
Reference Books	245	2 lakhs	nil	--	245	2 lakhs
e-Books			1 lakh	--	1 lakhs	--
Journals	20	10000	3	1500	23	11500
e-Journals			90000	--	90000	--
Digital Database						
CD & Video	1	98000			1	98000
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	103	56	12	--	20	6	9	
Added	10	10	--	--	--	--	--	
Total	113	66	12	--	20	6	9	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers in computer center, computer lab, library and departments are accessible to all teachers and

4.6 Amount spent on maintenance in lakhs :

i) ICT	370000
ii) Campus Infrastructure and facilities	350000
iii) Equipments	20000
iv) Others	30000

Total : 770000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC plays an important role in facilitating Student Support services in the college. Teachers in charge of Student support services like NSS and NCC are given training at training centers. IQAC Also provides ASAP, WWS, SSP and other student support services.

5.2 Efforts made by the institution for tracking the progression

We keep a record of outgoing students and follow their progression track. All out going students are members of the department alumni and college alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
709	73	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	295	37.7		487	62.27

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
269	50	15	331	2	667	336	66	29	349	2	782

Demand ratio 1:34 Dropout 4.2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

CAT, MAT, MBA Entrance coaching

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	NIL	GATE	NO	CAT	NIL
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Other	7

5.6 Details of student counselling and career guidance

We have Student Counselling and Career Guidance cells. We regularly conduct counselling programmes for students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	24	NIL	12

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	46	44200
Financial support from government	359	859695
Financial support from other sources	4	62000
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

 NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Enkindle the light of Knowledge, Spread the Light of Wisdom

Mission:

- **Provide quality education to rural student community**
- **Uplift the educationally backward, economically and socially weaker sections of the society**
- **Make our students capable of meeting the challenges of life**
- **Build up a generation capable of fostering values**
- **Create a social platform and a network of teachers, parents, students and the public to work together for the society.**

6.2 Does the Institution have a management Information System

Yes. Regular interaction among various bodies is made in the college

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development is done by the affiliating University, however many of our teachers are either chairmen or members of various bodies of the university.

6.3.2 Teaching and Learning

Regular class tests and examinations and evaluation are conducted. Various other programmes are conducted

6.3.3 Examination and Evaluation

Periodical examination (college level and university level) and evaluation are conducted.

6.3.4 Research and Development

Three teachers are deputed for FDP

6.3.5 Library, ICT and physical infrastructure / instrumentation

Regularly updated

6.3.6 Human Resource Management

Quality teachers are recruited as per UGC and state government norms

6.3.7 Faculty and Staff recruitment

As per UGC and state government norms

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

As per Kannur University norms

6.4 Welfare schemes for

Teaching	Mutual benefit Fund
Non teaching	Mutual benefit Fund
Students	50 scholarships by the institution

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		yes	IQAC
Administrative	yes	Govt:	yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Done by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As per the govt policy university promotes autonomy

6.11 Activities and support from the Alumni Association

Regular meetings are conducted . Contributed books and shelves to the college library costing rs 200000/-

6.12 Activities and support from the Parent – Teacher Association

Regular meetings. Involves in all activities. Assist financially

6.13 Development programmes for support staff

Orientation programmes for them

6.14 Initiatives taken by the institution to make the campus eco-friendly

College observes all programmes initiated by government and university for environment . We have planted trees in the campus .. Campus is plastic free zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Renewed tutorial system. Regular Class PTAs at the beginning of every semester.
Orientation programmes for freshers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Regular Class PTAs ensured better discipline and results. Tutorial system helped students involve in more extra-curricular and co-curricular activities.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1:

1. Title: Academic Progress.
2. Goal: Exposure to new trends
3. The Context; Rural Background .
4. The Practice: Multi-disciplinary Seminar series
5. Evidence of success: Better Results
6. Problems: Funding, Remoteness

Best Practice 2:

1. Title: Green Voice
2. Goal: Environment Consciousness
3. The Context; Environmental issues
4. The Practice: More trees and Less plastic
5. Evidence of success: Plastic free and green campus
6. Problems: Deep rooted Plastic culture.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Planted Thousands of trees in the campus and outside the campus on 5th June. Conducted class wise literary competitions on environmental issues

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Infrastructural Expansion.
Weakness : Absence of Research Facilities.
Opportunities : More new programmes in self-financing stream.
Threats: loss of working days due to reasons like inclement weather, frequent hartals student strikes etc.

8. **Plans of institution for next year**

Starting new P G Programmes, Providing Research facilities, sports facilities and completing the construction of PG Block

Name: Baby Thomas

Name: Dr Dominic Thomas

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
